

**Sister Nibedita Govt. General Degree College for Girls  
Hastings House, Alipore, Kolkata-700027**

Memo No. 204/SNGGDCG/

Date. 09.06.2017

**LAST DATE OF SUBMISSION: 22.06.2017**

Applications are invited from the interested Vendors for being enlisted for the Financial Year 2017-18.

The applicant has to submit their following documents to the Office of the Principal

1. Photocopy of Trade Licence Current Year
2. Photocopy of VAT Registration Certificate Current Year
3. Photocopy of Current VAT Deposit receipt
4. Photocopy of PAN
5. Photocopy of Agency/ Dealership/ Retailer ship Certificate
6. Previous Experience
7. Photocopy of I.T. Return Last Financial Year
8. Photocopy of P.Tax Return Certificate Last Financial Year
9. List of specified items he/she can provide
10. Personal Details:

<u>Company Name</u>	<u>Proprietor Name</u>	<u>PAN</u>	<u>VAT No.</u>	<u>Phone No.</u>	<u>Bank A/C No.</u>	<u>Bank Name &amp; Branch</u>	<u>Bank IFSC No.</u>

Those who have applied earlier following Memo No. 204/SNGGDCG dt. 11.05.2017 need not to apply. They are requested just to submit the list of specified items they can provide.

**SEALED ENVELOPE SHOULD BE MARKED**

**PRINCIPAL, SISTER NIBEDITA GOVT. GENERAL DEGREE COLLEGE FOR GIRLS, HASTINGS HOUSE**



**Principal  
Principal  
Sister Nibedita Govt. General  
Degree College for Girls  
Hastings House, Kolkata**