Sister Nibedita Govt. General. Degree College for Girls

Hastings House, Alipore, Kolkata-27

Frequently Asked Questions (FAQ)

Notice No: SNGGDCG/110   Date: 30/06/2023

1. When does the application process start?

Answer: The application process starts from 1st July, 2023, 1.30 PM onwards.

2. Can I apply at night?

Answer: You can apply anytime within 1st July, 2023 from 1.30 PM to 15th July, 2023, 11.59PM.

3. Do I need to submit the hard-copies of my documents to the college?

Answer: No. The admission process is completely online. So, you need to submit the soft copies of your documents through online portal only.

4. Where do I find the application form?

Answer: The application form will be available online in the admission portal of the college from

1st July, 2023, 1.30 PM onwards.

(https://cu.onlineadmission.org/GHC/admission_notification_ug.aspx?clgcode=sngg)

5. Can I apply in more than one major subject?

Answer: Yes. If a candidate wishes to apply for more than one Honours (Major) subject by login to the portal using your id and password and click on "apply new subject" button. (**No need for re-registration in the admission portal). There is no restriction, so you may add as many as you want to apply.**

6. Where do I find the eligibility criteria and the subjects offered?

Answer: The eligibility criteria, number of seats and subjects offered are mentioned in admission 2023 notice-1.

7. What are the documents required for application?

Answer: Candidates have to upload clear and legible scanned copies of the relevant documents like **Admit Card of 10th Standard Examination for date of birth, Marksheet of 12th Standard Examination, signature**, **photo**, **caste certificate** (only for reserved categories

students from competent authorities of Govt. of West Bengal), **EWS certificate (**(only for economically weaker section students from competent authorities**)** and **Registration certificate** (if they have any) online**.**

In case of any illegible or blurred document their candidature will not be entertained.

8. How can I select the minor subjects?

Answer: As per CCF system, a student has to take two minor subjects in first six semesters. During form fill up you can choose it.**Always remember, your selected minor Subject 1 is fixed for Semester 1 and 2 so select the other semester in which you want to read the same (minor 1). Our Portal will guide you based on availability of that minor in particular semester.**

9. I have qualified Higher Secondary (10+2) Vocational examination conducted by the West Bengal State Council of Vocational Education and Training. Can I apply for admission?

Answer: No.

10. I have qualified Higher Secondary (10+2) on 2019. Can I apply for admission?

Answer: No. No candidate shall be allowed admission after a lapse of more than 3 years from the year of passing the previous qualifying examination i.e. Year of passing H.S. or equivalent examination should not be earlier than **2020**.

11. I had taken admission under 1+1+1 system in University of Calcutta and appeared in examination. Can I take admission in CCF?

Answer: No candidate shall be allowed admission under CCF after appearing in examination under 1+1+1 system under University of Calcutta.

12. Previously I have taken admission in CBCS system. Can I apply?

Answer: Yes. Students under CBCS system can take admission but they have to produce registration certificate and TC and have to change their subject combinations and year of passing of class 12 should not be earlier than **2020**.

13. Do I need to visit college to see the merit list?

Answer: No. Physical appearance in college premises is not allowed. Provisional valid candidate list i.e. provisional merit list will be available on College website on 17.07.2023 at 12 noon and Provisional rectified merit list will be published in the college website on 20.07.2023 at 2 pm.

14. How can I pay fees?

Answer: There is no application fee but **admission Fees** to be deposited by the student during admission through Billdesk gateway.

15. Can I edit my information in the application form after submission?

Answer: Modification of information is allowed till the last date of application.Application canbe modified by "Edit Application" option but after registration challan generation you cannot change any information which will affect the merit score.

In order to change the information which may change your merit score, you have to first delete the application(s) and edit your information and apply again (no need for separate registration)

16. I am unable to login to my portal as I have forgotten my password?

Answer: Email us at admission@snggdcg.ac.in and we will send your password.

17. Is there any Hostel facility?

Answer: No.

18. Apart from admission fees what are the other types of fees I need to pay?

Answer: Semester wise fees structure is available in our college website.

19. I have a caste certificate of other State, am I eligible for reservation?

Answer: No, only students from WB are eligible. You have to select general category.

20. Can I cancel my admission?

Answer: Yes. If you wish to take admission to another college or institution, please note it is essential to cancel your admission at our college. The University of Calcutta permits candidatesregistrationfromasinglecollege/institutiononly.Ifrequired, use the option to Cancel Admission online after login using your id and password.

21.   Who will issue EWS certificate?
   a) Additional District Magistrate in charge of development matters of the District
   concerned.
   b) District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW & TD in
   respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

-Sd/-   -Sd/-
Dr. Sebanti Bhattacharya   Dr. Bholanath Pakhira
Officer-in-Charge,   Convener, Admission Committee
Sister Nibedita Government General   Sister Nibedita Government General
Degree College for Girls   Degree College for Girls